

INDEPENDENTS

BY SODEXO

Front of House Supervisor

Rate of Pay: £12.63 (£26,270 per annum)

Working Hours: 40 hours per week

Shift Pattern: 5 out of 7 days.

Contract Type: Full Time

Location: Shrewsbury School, Shrewsbury, Shropshire, West Midlands

Founded in 1552, Shrewsbury School is one of the UK's leading independent schools, renowned for its commitment to excellence in education and overall student development. Situated on the banks of the River Severn in the delightful town of Shrewsbury, the historic campus embodies a rich tradition of academic achievement, sporting excellence, and extracurricular activity. With a bustling community of passionate educators and enthusiastic students, they strive to create an environment that fosters growth, resilience, and camaraderie.

The Role:

We are seeking a **Front of House Supervisor** for Dining Halls at Shrewsbury School, they will be responsible for ensuring the smooth operation of daily dining services as well as coordinating and overseeing special events, such as formal dinners, balls, and receptions. The ideal candidate will be a hands-on leader with a passion for hospitality, excellent organisational skills, and the ability to deliver exceptional service in a high-end, educational environment.

What you'll do:

Daily Operations:

- Oversee the day-to-day front of house operations for all dining halls, ensuring a high standard of service is always maintained.

- Supervise and train front of house staff, including servers and dining attendants, to ensure efficient and courteous service.
- Coordinate with kitchen staff to ensure timely and accurate delivery of meals, addressing any issues or special requests promptly.
- Maintain a welcoming and orderly dining environment, managing seating arrangements, table settings, and overall cleanliness.
- Monitor inventory of front of house supplies (e.g. linens, tableware) and coordinate with the Dining Services Manager to ensure adequate stock.

Special Events:

- Plan and supervise the execution of special occasions, including formal balls, themed dinners, and other school events, ensuring they are delivered to the highest standards.
- Collaborate with event organisers, including school administration and external vendors, to finalise event details such as menus, seating plans, and service styles.
- Oversee event setup and breakdown, ensuring that all elements (e.g., decorations, AV equipment) are in place and functioning as needed.
- Lead the front of house team during events, ensuring smooth service flow and addressing any issues in real-time.
- Ensure that all health and safety regulations are adhered to during events.

What you'll bring:

- Strong leadership and team management skills.
- Excellent organisational and multitasking abilities.
- High level of professionalism and customer service orientation.
- Exceptional communication and interpersonal skills.
- Ability to work under pressure and handle challenging situations with poise.

What we offer:

Working with Sodexo is more than a job; it's a chance to be part of something greater. You'll belong in a company and team that values you for you; you'll act with purpose and have an impact through your everyday actions; and you'll be able to thrive in your own way. In addition, we also offer a range of resources, rewards and benefits for our colleagues and their families:

- Unlimited access to an online platform offering mental health and wellbeing support.
- Employee Assistance Programme to help with everyday issues or larger problems where you may need additional support, including legal and financial advice, support with work related issues or personal issues such as bereavement.

- Access to a free health and wellbeing app that provides rewards for maintaining a healthy lifestyle and includes access to a 24hr virtual GP and various other services.
- The Sodexo Discounts Scheme, offering great deals 24/7 (also open to friends and family) and/or the prepayment cashback card.
- Money Insights and financial benefits via the Salary Finance Platform.
- Save for your future by becoming a member of the Sodexo Retirement Plan
- A death in Service benefit for colleagues who pass away whilst employed by Sodexo
- Opportunities to enable colleagues to grow and succeed throughout their career at Sodexo, including a variety of learning and development tools.
- Cycle to Work Scheme to help colleagues to do their bit for the environment whilst keeping fit.
- Volunteering Opportunities to enable all colleagues to help support worthwhile causes in our communities.
- Flexible and dynamic work environment
- Competitive compensation
- Full training and full protective uniform supplied.

Join us and help nourish the future at Shrewsbury School!

****Sodexo and our Clients are committed to safeguarding and promoting the welfare of children. Certain roles will require applicants to undergo screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (UK) and / or Disclosure Scotland (Scotland)****

About Sodexo

At Sodexo, our purpose is to create a better every day for everyone to build a better life for all. As the global leader in services that improve the Quality of Life, we operate in 55 countries, serving over 100 million consumers each day through our unique combination of On-Site Food and FM Services, Benefits & Rewards Services and Personal & Home Services.

We are committed to being an inclusive employer. We are a forces friendly employer. We welcome and encourage applications from people with a diverse variety of experiences, backgrounds and identities. We encourage our employees to get involved with our Employee Networks such as Pride, Sodexo Parents & Carers, Sodexo Disability, Ability network, So Together, Generations and Origins.

We're a Disability Confident Leader employer. We're committed to changing attitudes towards disability, and making sure disabled people have the chance to fulfil their aspirations.

Click [here](#) to read more about what we do to promote an inclusive culture.